

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2025-2026

A minimum of five (5) fire drills are required for each school year. Three of the five are to be held by December 1 of the school year; two are to be held during the remaining part of the school year, with reasonable spacing between each drill.

- A minimum of two (2) tornado drills are required for each school year; at least one is to be conducted during March of the school year.
- A minimum of three (3) lockdown drills are required each school year; at least one is to be conducted by December 1 of the school year; at least one is to be conducted after January 1, with a reasonable spacing between each drill.
- At least one of the drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: **ST. EDITH SCHOOL:**

CITY: **LIVONIA**

ADMINISTRATOR'S SIGNATURE: _____

DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 09/08/2025	10:00 am	2:25	190	Students did a very good job exiting the building.
2. 09/15/2025	1:00 pm	2:32.97	215	Students did a good job exiting. Very quiet.
3.10/6/2025	1:00 PM	3:02.88	225	Students did a good job. Very quiet. Made sure all grades had emergency bags with them.
4.				
5.				
Tornado	/			
1. 09/22/2025	10:00 am	1:57.30	215	First drill. Some doors were not closed. Students and teachers moved quickly through building
2.				
Intruder/lockdown				
1. 9/11/2025	8:30 am	1 min 35 seconds	190	Surprise drill. Students did very well.
2.				
3.				

Keep a copy on file for Fire Inspector and Central School Office information. Phys. Ed., Health/Safety Office At end of school year, mail copy of the form to: 305 Michigan Avenue - 7th floor Detroit, MI 48226