



15089 Newburgh Livonia, Michigan 48154
Phone: 734-464-1250
www.stedithschool.com

TRANSFER OF RECORD FORM

Dear Parent,

In order to provide your child with more effective guidance, your permission is requested to obtain your child's records from:

Name of School: _____

Address: _____

City: _____ State: _____ Zip Code: _____

We would like to request any information listed below which may be on file in your former school district. Please indicate by checking the appropriate box whether or not you wish to authorize release of such information.

St. Edith Catholic School located at 15089 Newburgh Road, Livonia, Michigan 48154, may have the following records pertaining to:

Name of Child: _____ Current Grade: _____

Name of Child: _____ Current Grade: _____

YES NO Please put a check mark in the appropriate box

() () Administrative data such as student's name, address, birthdate, grades, attendance, etc.

() () Health, medical and immunization data

() () Achievement, aptitude, intelligence and similar test scores

() () Psychological information, family background, etc.

() () District IEP records

() () Teacher Comments

Parent/Guardian Signature: _____ Date: ____ / ____ / 20____

Address: _____ Phone: ____ - ____ - _____

City: _____ State: _____ Zip Code: _____

Office use only: Date Request Sent: ____ / ____ / 20____