



15089 Newburgh Livonia, Michigan 48154
Phone: 734-464-1250
www.stedithschool.com

ST. EDITH CATHOLIC SCHOOL ADMISSIONS

St. Edith Catholic School admits students of any race, color, sex, national origin or unrelated handicap to all rights, privileges, programs, and activities at the school, St. Edith Catholic School is a parish school; therefore, parishioners will have priority in admission as classroom space is available.

A. Policies

1. The order of acceptance shall be:
 - A. Currently enrolled students
 - B. In-parish siblings
2. Out-of-parish siblings
 - A. Current waiting list of children
 - B. In-parish children
 - C. Out-of-parish children
3. The order of accepting in-parish children will be based on number of years the family has been registered in the parish.
4. In order to be considered in-parish and get in-parish tuition rates, they must be active in their religious beliefs and Mass participation and a contributing member of St. Edith Parish. It is recommended that families contribute \$15.00 per week, or \$780 annually, in the Sunday envelope collection as shown on the parish records.
5. Out of parish is defined as those families not registered as members of St. Edith Parish. Registration for out-of-parish children will be held on a “first come-first served” basis during open registration.
6. An admission waiting list, when needed, will be maintained for each grade in the following order:
 - A. In-parish siblings
 - B. Out-of-parish siblings
 - C. In-parish children
 - D. Out-of-parish children
7. Twenty-five dollar (\$25.00) of the registration fee will be required to place a name on the waiting list. This fee is not refundable. Upon acceptance, the remaining registration fee balance is due.
8. Registrants on the waiting list who reject an opening spot during the course of the school year will automatically be moved to the end of the applicable waiting list. **Names remain on the waiting list for one year only. It is necessary to re-register each year. Names are not automatically carried year to year.**
9. All students, prior to admission, shall comply with the State of Michigan required immunization and health laws.

Kindergarten - Grade 8 Policies - Continued

10. All Kindergarten, PS3 and Pre-K4 students must be five (5) years old by September 1st. For the admission of a Kindergartener, PS3 and Pre-K4 student, parents must present the following information at time of registration:
 - A. The child's birth certificate or some legal verification of the child's birth date.
 - B. A health certificate and immunization records. (Green Form)
 - C. Vision Screening Certificate
 - D. Baptismal Certificate
 - E. State of Michigan Child Information Record Form
11. All current school year's tuition must be paid in full before registration will be processed from currently-enrolled students.
12. The registration fee, due at registration time, is non-applicable towards tuition and non-refundable at any time.
13. Students accepted into grades 6-7-8 will be placed on academic and social probation and be required to sign a "probation statement."
14. As a general rule, no students will be accepted at St. Edith Catholic School after the first semester has ended, with the exception of those students who have moved in from out of state.
15. ***Decisions of the pastor and/or principal regarding admission will be final.*** New students are given an adjustment period (maximum - one semester) to adapt to our educational programs, as well as our rules and regulations. Students with disabilities will be evaluated for admission on an individual basis. Admission will be based upon the student's needs and the school's ability to accommodate those needs. The final decision will be made by the Pastor and Principal.

B. PROCDEURES

1. Registration forms will be available to currently enrolled students in Kindergarten through Grade 7 at Open House.
2. St. Edith Catholic School will have open registration in the Spring of each year for both in-parish and out-of-parish students.
3. Prior to open registration, information regarding registration will be published in the St. Edith Parish bulletin and will include the date(s) and times of registration and where to obtain copies of admission policies and procedures.

Revised 1/3/2020

*St. Edith Catholic School "teaches as Jesus did" with love, care and discipline,
centering on the Eucharist and focusing on students: our gifts and our future.*

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